



**St Agnes-Our Lady of Fatima
Catholic Parish**
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301-777-1750



Altar Server Registration Form

Altar Servers form a very important part of the church. Every parish is enriched through their dedication, service and desire to serve the Lord and His people. It is a very important responsibility, and requires that

- *Adult servers must be Baptized Catholics, received First Holy Communion and Confirmation.*
- *Youth servers must be Baptized Catholics, 7 years of age or older, received or in preparation to receive First Holy Communion.*
- *All servers must be willing and able to attend training. Please see back page for duties and expectations.*

Adult Altar Server Information:

Name: _____

Address: _____

Phone Number: _____ Email: _____

I am a Baptized Catholic, I have received First Holy Communion & I have been Confirmed: Yes No

I have completed VIRTUS online training: Yes No

Youth Altar Server Information:

Name: _____

Address: _____

Phone Number: _____

Date of Birth: ____/____/____ Age: ____ (Parental approval required for youth under 18)*

Name of School: _____

Current grade level: _____

I have received First Holy Communion: Yes No

Sibling(s)/Parent(s) involved in other ministries during Mass(Please Circle):

Altar Server Eucharistic Minister Lector Musician Catechist Usher Sacristan Deacon

In submitting this Altar Server Registration Form, I understand that this commitment means being open to serve at a variety of liturgical celebrations. I commit to this ministry freely. I promise to follow the guidelines and expectations as given in the training packet, and to meet my obligation responsibly.

*Parental contact information for youth under the age of 18:

Parent/Guardian Name: _____

Phone Number: _____ Email: _____

Parent/Guardian signature granting permission for youth to serve in this ministry: _____

*"How beautiful upon the mountains are the feet of those who bring glad tidings,
announcing peace, bearing good news." Isaiah 52:7*

Altar Server Duties and Expectations

1. All servers are expected to be at the Church 20 minutes before Mass begins. Earlier when deemed necessary.
2. All servers are to sign in when they serve, then check with the Priest or Deacon to see what needs to be done to prepare for Mass.
3. All servers are expected to fulfill their assigned times to serve.
4. All servers are expected to contact the liturgical schedule coordinator or the parish office if they cannot make their assigned Mass.
5. All servers are expected to dress appropriately for Mass.
6. All servers are expected to hang up their vestments after Mass.
7. All servers are expected to participate in the Mass and be attentive to their responsibilities.
8. All servers are expected to know and say the appropriate responses throughout the Mass.
9. All servers are asked to extinguish the candles after Mass and help bring in the sacred vessels and cruets from the credence table particularly in the absence of a sacristan.
10. Adult Servers 18 and older must complete **Virtus Substantial Contact with Children** training.

I am willing to serve at the following liturgical services:

___ Sunday 8:30am

___ Sunday 10:30am

I am willing to serve at the following services:

___ Funerals ___ Weddings ___ Stations of the Cross ___ Easter ___ Christmas

___ Holy Days ___ Holy Hours ___ other

Official Office Use Only:

Completed Virtus Substantial Contact with Children(Adult): Yes/No _____

If Yes: Trained Date: _____

If No: Planned Date of Training: _____ Completed Date: _____

Official Start Date: _____