

June 25, 2017

Hello

The members of the Social Justice Commission will be hosting a Candidate Forum on August 17th at 7:00 p.m. There are several positions that we need to have assistance, which include the below:

- Greeters
- Ushers
- Parking lot attendants
- Set-up (arranging and decorating the Schubert Hall)
- Strike (clean, clear, and reassemble the Schubert Hall)
- Pre-Forum distribution of candidate questionnaires
- Distribution of notices/bulletins announcing Forum
- Web site Team (posting of questionnaires/event)
- Servers for refreshments following Forum?

The Commission also requests the following groups to open the Forum: Wisdom Council, drummers and Brother Bob.

The Commission anticipates one general meeting in mid-July with all participants and a second meeting in August within a week of the Forum.

- Those assisting with distribution of questionnaires and/or notices/bulletins will meet the day of distribution (TBD)

Those working on set-up/decorating will meet the day before the Forum to begin set-up and depending on progress at least three (3) hours prior to the start of Forum to complete the task

Greeters, Parking lot attendants, and Ushers will need to be on site two (2) hours before the start of the beginning of the Forum (doors will open at 6:00 p.m.).

Wisdom Council, Drummers on site 6:00 p.m.

We will begin promptly at 7:00 p.m. and end on or before 9:00 p.m.

Please contact Michelle Kennedy at 216-990-1635 and/or Sheila McCoy at 216-832-3074 with the names, phone numbers, and email addresses of those willing to assist and the task they are volunteering.

Thank you for your consideration,
The Social Justice Commission